



# STEVE TSHWETE LOCAL MUNICIPALITY

Our ref. Q01/06/2011  
0000E.17754  
(R. Grunig/JH)

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2011/05/26

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## QUOTATIONS ARE HEREBY INVITED FOR THE MAKING OF 50 ID CARDS FOR THE ELECTRICAL DEPARTMENT OF STEVE TSHWETE LOCAL MUNICIPALITY

### Requirements:

The contractor must make ID cards with the following specification:

- ❖ It must be transparent
- ❖ Have an anti tampering plastic cover
- ❖ It must be colour ID cards
- ❖ approximately the same size of a driver's license
- ❖ must be weather proof
- ❖ must be able to pin and clip to clothing

The following must be on the card:

- ❖ Steve Tshwete Local Municipality logo
- ❖ Electrical department
- ❖ Name and surname of employee
- ❖ Employees personnel number
- ❖ Their designation
- ❖ Contact numbers:

During working hours: 013 – 249 7221

After hours (Complaints centre): 013 – 249 7344/8/9

Please provide an example of the ID Card quoted on.

### Completion:

- ❖ After receipt of order, how long will it take for the ID cards to be ready?

Pricing schedule:

<b>Item</b>	<b>Unit</b>	<b>Quantity</b>	<b>Rate</b>	<b>Amount</b>
ID Card	1	50		
			Vat	
			Total	

General:

Sealed written quotations marked Q01/06/2011 should be submitted to the office of the Town Electrical Engineer, Room A223, Second floor, Civic Centre, Wanderers Avenue, Middelburg not later than 12:00 on the 08 June 2011. For further enquiries, please contact Mr. R. Grunig at 013 249 7221.

Yours faithfully,

**R. GRUNIG**  
**TOWN ELECTRICAL ENGINEER**