



STEVE TSHWETE LOCAL MUNICIPALITY

Our ref. Quote Q07/06/10
(S. I Khalaki)

Telephone (013) 249 7230
Fax (013) 249 7065

15 June 2010

P O Box 14
MIDDELBURG, MPUMALANGA
1050

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www.stevetshwetelm.gov.za

To whom it may concern:

QUOTE Q07/06/2010: REPLACEMENT OF METER KIOSKS

You are invited to provide a quotation for replacement of meter kiosks within MP313 licensed area.

Council is not bound to accept the lowest, a part of or any quotation. Quantities is not fixed will vary and be changed according to actual site conditions.

Documents are available at the Municipal Offices at the Electrical drawing office room A217.

All contractors & suppliers must be registered on the database of council.

Project duration is one month

Quotations must be submitted to the Municipal Tender Box, on the 2nd floor, room C 305, in a sealed envelope clearly marked Quote Q07/06/10 by no later than **12:00 on 08 July 2010**.

Yours faithfully



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SPECIFICATIONS

Contractor must comply with the following specifications:

1. The contractor must provide his/her own transport.
2. Submit programme/business plan for the project within two days upon appointed;
3. The contractor must be qualified Artisan in the electrical field with wireman's licence (three phase) or must employ someone on full time basis of the project with same qualification, supporting proof of such qualification must be attached to contract submitted (If not included will be disqualified – must be marked Annexure A);
9. A first aid box must be in the vehicle when work is being carried out.
10. All work must be done in accordance with the Occupational Health and Safety Act;
11. All workers must be registered at the Workman's Compensation and proof must be provided of such. Proof must be attached (Annexure B);
12. Contractor must attach VAT registration certificate (Annexure C)
13. Should the contractor not comply with the special conditions of the contract, the Town Electrical Engineer will give a written warning. All work will be stopped until the contractor has given a written response on how he will rectify the situation to the acceptance of the Town Electrical Engineer. If there is a reoccurrence, the order will be cancelled.

14. Company registration documents must be attached accompanied by company profile indicating clearly work done and references **(If not included will be disqualified – marked Annexure D);**
15. Contract must have registered with **CIDB and at least on 1EE/EB/EP (If not included will be disqualified – marked Annexure E)**
16. Measuring instruments used to do testing must be calibrated not longer than eleven months from date of commencement and prove of calibration certificate must accompany this document **(If not included will be disqualified – marked Annexure F)**
17. Original Tax Clearance Certificate be attached– **(If not included will be disqualified – marked Annexure G)**
18. Registration with Electrical Contracting Board (ECB) must be attached **(If not included will be disqualified – marked Annexure H)**

WORK PROGRAM

1. Contractor must remove all identified old meter kiosks, install new one, issue Certificate of compliance
2. The contractor will be responsible for the distribution of the notices to the affected consumers
3. Work may only be conducted on receipt of a work instruction.
4. Evaluation on work conducted to be carried out by a council official.
5. Council will provide required material and all the replaced items must be handed to the person who issued the works instruction.
6. Material request must be done in writing to the person who issues work instructions.
7. The person who issued the works instruction must be informed telephonically if work is stopped due to weather conditions, vehicle breakdown or materials not available.
8. Council may appoint more than one contractor.
9. All equipment and labour is the responsibility of the contractor.
10. Contractor is required to comply with Council code of conduct and failure of such could lead to cancellation of order/contract.
11. On some meter kiosks, rewiring is needed- discretion for rewiring should be made by person in charge of the project
12. For all work performed, pre-task planning and risk assessment must be performed prior to commencement of work

SAFETY

1. No work will be carried out on live conductors except for testing purposes.
2. Only competent people must be used to do the work.

Further information can be obtained from Ishmael Khalaki at 013 – 249 7226

PAYMENT

1. Tax invoices must be submitted once work is completed to ensure final payment. Work instructions must be attached to invoice.

PROJECT COSTS

UNIT PRICE EXCLUDING VAT

Removal of meter kiosk	R_____
Installation of new meter kiosk	R_____
Rewiring of meter kiosk	R_____
Cable joint	R_____
COC	R_____

Contractor

Date

Fax number contractor

Telephone number of contractor

ID number of contractor

Contractor Signature