STEVE TSHWETE LOCAL MUNICIPALITY

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Your ref. Q09.09.11

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2011/09/15

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QD02/09/2011: PROVISION OF TRAINING AND ASSESSMENT – MV CABLE JOINTING AND TERMINATION
Closing date: 29 September 2011

Service providers are cordially invited to quote your services to give theoretical, practical training and assessment for MV cable jointing and termination NQF level 4. It is required that training be accredited by ESETA as a unit standard on NQF level 4.

The Service Provider must provide the following, failure shall lead to disqualification:

- **Accreditation by ESETA as Facilitator and Assessor (Proof must be provided)**
- **Proof of accreditation of training by ESETA as unit standard**
- **Company registration certificate**
- **Original Valid Tax Clearance Certificate**

Documents are obtainable from room A217 (Drawing room) and from http://www.stevetshwetelm.gov.za/adverts.html. Quotations must be submitted to the Town Electrical Engineering Quotation Box, on the 1st floor, room A223, in a sealed envelope clearly marked Quote *QD02/09/11* by no later than **12:00 on 29 September 2011.** Council is not bound to accept the lowest, a part of or any quotation. Quantities is not fixed will vary and be changed according to actual site conditions. Further information can be obtained from Ishmael Khalaki at 013 – 249 7226 or Johan van Rooyen at 013 – 249 7268/7221.

R. GRUNIG
TOWN ELECTRICAL ENGINEER

SCOPE OF WORK: QD02/09/2011

The Service provider is required to provide training and assessment at Municipal premises for the following training:

1. MV Cable termination and jointing NQF 4

There is about twenty candidates that will be trained and training must be conducted on site at Middelburg. Competency assessment must be provided by the Service Provider. Cost of Training includes all cost e.g. accommodation, travelling, administration, etc. A fixed and firm price is required. Cost must include Vat.

The service provider will be required to provide all necessary materials and the training should be done in phases, possibly four phases. The training and assessment for all candidates should be completed by February 2012. The candidates that will be trained are mainly artisans and supervisors. Please provide time table for the training. The schedule/ time table should have at least a gap of two weeks gap in between, to allow service delivery to take place.

Deliverables:

On completion of training the service provider must provide the following documentation to the Council:

- Certificate of competency (as and when the candidate found competent)
- Assessment report indicating potential area of improvement
- Training should take place and be completed before 29 February 2012.
- Certificates and Assessment report must be submitted with five days after the training is completed or in accordance to ESETA requirement.

REQUIREMENTS

The Service Provider must provide the following, failure shall lead to disqualification:

- Accreditation by ESETA as Facilitator and Assessor (Proof must be provided)
- Proof of accreditation of training by ESETA as unit standard
- Company registration certificate
- Original Valid Tax Clearance Certificate

FINANCIAL

Company Name: _____

Trading Name: _____

Registration Number: _____

Total cost for training

Description	**Ref**	**Unit price**	**Quantity**	**Total**
Jointing and Termination course and assessment	No.		20	
Accommodation, Transport, administration, etc	Phases		4	
Total Excl VAT				
VAT				
Total Including VAT				

PAYMENT:

- Payment will only be done once reports and certificates has been submitted as per deliverables
- Payment will be done per phases as per the programme
- No payment will be done before hand
- Payment will be done within 30 days after receipt of all documentation.

SERVICE PROVIDER

Name: _____ Signature: _____ Date: _____