



STEVE TSHWETE LOCAL MUNICIPALITY

Your ref. 0000 7024

Telephone (013) 2497000

Fax (013) 2432550

Our ref. 0000 5812

P O Box 14

MIDDELBURG, MPUMALANGA

2011/02/18

1050

E-Mail : council@stevetshwetelm.gov.za

www.stevetshwetelm.gov.za

RE-ADVERT - REQUEST FOR QUOTATIONS: REVIEW OF THE INTERGRATED WASTE MANAGEMENT PLAN AND SOLID WASTE BY- LAWS

Registered environmental consultants are invited to submit quotations for the review of the Integrated Waste Management Plan (IWMP) and Solid Waste By-laws.

Background and Purpose

Steve Tshwete Local Municipality solid waste By-laws were reviewed in the year 2000 which later resulted in the development of the Integrated Waste Management Plan (IWMP) in 2004 in terms of the National Waste Management Strategy of 1999. However, with the recent promulgation of the National Waste Act of 2008, there is a need to review the By-laws and the IWMP in order to meet the objectives of the National Waste Act 59 of 2008.

Scope of work

The review may include though not exclusively the following aspects;

1. Review of the Integrated Waste Management Plan (IWMP)

- 1.1 Be aligned to the Waste hierarchy by identifying programs/ projects that promote waste reduction within the municipality.
- 1.2 Review current pilots for waste minimisation projects and make recommendations on the scaling up of the projects.
- 1.3 Implementation strategy for waste management services including free basic refuse removal. (FBRR)
- 1.4 Also to be included in the strategy is a needs analysis for personnel and equipment for the envisaged growth of the area.

2. Review of By-laws

The review should be aligned to the following Act, regulations and standards

- 2.1 National Waste Act no 59 of 2008
- 2.2 Draft National waste management strategy (2010)
- 2.3 Draft Waste classification and management regulations

- 2.4 Domestic waste collection standards
- 2.5 Standards for assessment of waste for disposal
- 2.6 Standards for disposal of waste to landfill
- 2.7 Draft National waste information regulations
- 2.8 Draft free basic refuse removal policy.
- 2.9 Waste tyre regulations.

Please consult the SAWIC website for documents.

Draft model by- laws from the national department of Environmental Affairs should serve as a guideline.

3. Team members

- 3.1 Project Leader- a registered environmental management practitioner, with minimum 5 years experience in waste management. Registration with the institute of waste management (IWMP) will be an added advantage.
- 3.2 Additional members to form a multidisciplinary team with a minimum of 2 years experience in related fields.

4. Evaluation criteria

(1st round) Quotations will initially be evaluated based on the following criteria.

- 4.1 Capability to execute the contract (organisation and staff)
 - 4.2 Performance record on similar projects
- (2nd round)
- 4.3 PPPFA and associated criteria
 - 4.5 Price

1. Capability to execute the contract (organisation) (scoring 30)	
Poor (score 5)	The resources schedule is sketchy, weak and incomplete in important areas. There is no clarity in allocation of resources and responsibilities.
Satisfactory (score 15)	The resources are adequate and able to provide the required deliverables
Good (score 20)	Besides meeting the “satisfactory” rating, all resources are comprehensive and well balanced i.e. they show good coordination, clear and defined objectives
Very good (score 30)	Besides meeting the “good” rating, the resources are of exceptional extent and quality and are well integrated
2. Qualification of the team and Performance record on similar projects (scoring 40)	
Poor (score 5)	No experience
Satisfactory (score 10)	Limited experience on similar, but not identical projects
Good (score 20)	Limited experience on identical projects
Very good (score 40)	Extensive experience on identical projects
3. Quality of the methodology (scoring 30)	
Poor (score 5)	The approach is poor and is unlikely to satisfy project objectives or requirements. The bidder has misunderstood certain aspects of the scope of work and does not deal with the critical aspects of the project.

Satisfactory (score 10)	The approach is generic and not tailored to address the specific project objectives and requirements. The approach does not adequately deal with the critical characteristics of the project. The quality plan is too generic.
Good (score 20)	The approach is specifically tailored to address the specific project objectives and requirements and is sufficiently flexible to accommodate changes that may occur during execution. The quality plan is specifically tailored to the critical characteristics of the project.
Very good (score 30)	Besides meeting the “good” rating, the issue is approached in an innovative and efficient way, indicating that the tenderer has outstanding knowledge of state-of-the- art approaches. The approach details ways to improve the project outcomes and the quality of the outputs

5 Deliverables

5.5 Two hard copies and one electronic copy for each task i.e. IWMP and By- laws

5.6 Implementation strategy to be part of the IWMP

- 6 Written proposals should be submitted to the office of the Senior Manager: Solid Waste Management, Room D214, First Floor, Civic Centre, Wanderers Avenue, Middelburg, - Mpumalanga not later than **12:00** on the **01 March 2011** in a sealed envelope clearly marked. “ **REVIEW OF THE INGRATED WASTE MANAGEMENT PLAN AND SOLID WASTE BY-LAWS**”

Copies of the following documents must accompany the written quotation:

- Valid Tax Clearance Certificate
 - Company Registration documents
 - Proof of registration with the professional body
 - Proof of registration with the IWMSA.
- 7 Service provider not registered with council should log on to www.stevetshwetelm.gov.za or visit Mr. Jabu Mahlangu at the Municipal Stores at Corner Protea and Church Street, Middelburg, to get the forms and submit a complete enlistment application before submitting the quotation.

For any queries: Please contact Rose Makondzo or Angel Masia at 013 249 7206

Yours faithfully

**RTS MAKONDZO
SENIOR MANAGER SOLID WASTE**