



STEVE TSHWETE LOCAL MUNICIPALITY

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MIDDELBURG, MPUMALANGA

2011/05/10

1050

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www.stevetshwetelm.gov.za

QUOTATIONS FOR THE MANAGEMENT SKILLS TRAINING

Quotations are hereby requested from accredited suppliers to conduct an in-house training on the Management Skills. The targeted number is 40 employees (Senior Managers).

- ❖ The training must be SETA Accredited and SAQA aligned.
- ❖ The provider must provide attendance with activities for portfolio of evidence to assess their competencies, i.e. Certificate of Competency should be issued after the training.
- ❖ The Provider must provide resources to be used in the workshop, e.g. Flip Charts, Laptops, Overhead Projectors, White Board Makers, Training Manuals, Workbooks, etc.

A supplier data registration form is obtainable on our website www.stevetshwetelm.gov.za and must be submitted completely filled in together with the necessary attachments e.g. Tax Clearance Certificate, Accreditation Certificate, Business Profile and BEE Certificates. Quotation without the necessary attachments will not be considered.

The quotations must be delivered in a closed envelope to **Nalini Bhana in the office of Executive Manager Corporate Services, Second Floor, Office C318, Steve Tshwete Local Municipality Offices, Cnr. Walter Sisulu Street and Wanderers Avenue, Middelburg, Mpumalanga.**

Enquiries may be directed Sakhile Maseko @ 013 249 7080

Closing date for submission of quotations: 20 May 2011