



STEVE TSHWETE

LOCAL MUNICIPALITY

Your ref.

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2010-03-10

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www.stevetshwetelm.gov.za

QUOTATION FOR TASKalfa 250ci MULTIFUNCTIONAL PRINTER

Steve Tshwete Local Municipality requires formal written quotations from service providers for the supply, delivery, and Installation of a copier/printer/scanner for our main library. The machine must meet the following *minimum* requirements:

- Standard Functions: Copy/Print/Scan
- Optional Function: Fax
- Connectivity: 100BaseTX Ethernet, USB
- Device Memory: 2GB RAM and 80GB HDD
- Print Speed: 25ppm in both B&W and colour
- Duplex printing: Standard Duplex printing
- Paper Sizes: A3 and A4
- Document Feeder: Duplex ADF
- Warranty Type: 3 year on-site warranty or service agreement
- User training
- Optional extra: Toner(s)

GENERAL NOTES:

1. Written quotations should be submitted to the office of the Chief IT Services, room B318, Second Floor, Civic Centre, Wanderers Avenue, Middelburg, Mpumalanga or faxed to 013 243 2550 not later than 12:00 on the **19th of March 2010**.
2. The following requirement(s) apply to all prospective service providers:
 - Service provider not registered with council must log on to www.stevetshwetelm.gov.za or visit Mr Jabu Mahlangu at the Municipal Stores at Corner Protea and Kerk Street, Middelburg, to get the forms and submit a completed enlistment application before submitting the quotation.
 - Quotes should be accompanied by a valid tax clearance certificate.

For any queries, please contact **Kgosi Makwati**, telephone **013 249 7177**.