



STEVE TSHWETE LOCAL MUNICIPALITY

Your ref. 24.01.2011

Telephone (013) 2497000

Fax (013) 2432550

Our ref. Prudence Magutle

P O Box 14
MIDDELBURG, MPUMALANGA
1050

E-Mail : council@stevetshwetelm.gov.za

www.stevetshwetelm.gov.za

INVITATION TO QUOTE:

DEPARTMENT: COMMUNICATIONS

Suppliers are hereby invited to submit quotations for the service of Tracking of Executive Mayor's Speeches from 2001 – 2011.

SPECIFICATIONS:

1. Layout and design.
2. Paper: 85 matt mongani paper (white)
3. Cover: hard cover, branded with the Executive Mayor's photo and STLM logo.
4. Size: A4, 500 pages.

TO BE PRINTED IN FULL COLOUR THROUGHOUT

GENERAL NOTES:

1. Quotations shall remain valid for a period of 30 days from the closing date.
2. Quotations shall be adjudicated according to the procurement policy of the Steve Tshwete Local Municipality.
3. Written quotations from qualifying service providers must be faxed or hand delivered on or before 04 February 2011 at 12:00.
4. A valid tax clearance certificate must accompany the quotation.

For any enquiries, please contact Prudence Magutle at Tel: (013) 249 7053 or Fax: (013) 243 2550.

Yours faithfully

WD FOUCHE
MUNICIPAL MANAGER