



STEVE TSHWETE LOCAL MUNICIPALITY

Our ref. 4/6/9
(IC Skosana/ljm)

Telephone (013) 2497000

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2010/08/17

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MIDDELBURG, MPUMALANGA

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E-Mail : council@stevetshwetelm.gov.za

www.stevetshwetelm.gov.za

RE-ADVERT: REQUEST FOR QUOTATIONS FOR MEDICAL SURVEILLANCE

Quotations are hereby invited for Medical Surveillance to be conducted for Steve Tshwete Local Municipality's employees. There are approximately 150 employees identified for this service.

The following will be expected from the service provider:

1. Perform medical examination which shall comprise of the following:
 - Lung Function Test
 - Urine Test
 - Hearing Test
 - Eye Test
 - Physical Examination
 - Chest X-Ray
2. Submit full report on evaluation of each and every employee's medical and occupational history and any identified physical ailments.
3. Make necessary recommendations to Steve Tshwete Local Municipality regarding control of exposure, and remedial/preventative measures based on the outcome of the evaluations and assessments.
4. Make recommendations regarding personal protective equipment and facilities where the exposure of an employee is not adequately controlled.
5. Maintain confidentiality of employee's assessment, test and evaluation results.
6. The service provider to utilize own equipments (Test Equipments, etc.)
7. All costs for the service to be included in the quotation.
8. Suppliers are expected to submit their business profile, directorship, etc.
9. Service provider must be a reputable and accredited service provider in the field of occupational health and be able to present a proof of previous (Contactable References), experience in this regard and qualified to perform such tests. (Medical Qualification).

Steve Tshwete Local Municipality will provide the following:

- Venue for Medical Examination
- Written communication to all departments to notify employees about date, time and venue.

A supplier data registration form must be obtained from the council's website www.stevetshwetelm.gov.za or at the Finance/HR Departments and must be submitted completely filled in together with all the necessary attachments.

Quotations without necessary attachments will not be considered.

The quotations must be delivered in a closed envelope to **Mrs A Janse van Vuuren at HR Department, Ground Floor, (Office No. D106) Municipal Office, Steve Tshwete Local Municipality, Cnr Church & Wanderers Avenue, Middelburg, Mpumalanga Province.**

Enquiries may be directed to Lethabo Mpe
Closing Date for submission of quotations: 27 August 2010 (12:00)