



STEVE TSHWETE LOCAL MUNICIPALITY

Your ref.

Telephone (013) 2497000

Fax (013) 2432550

Our ref.

P O Box 14
MIDDELBURG, MPUMALANGA
1050

E-Mail : council@stevetshwetelm.gov.za

www.stevetshwetelm.gov.za

INVITATION TO QUOTE:

DEPARTMENT: COMMUNICATIONS

Suppliers are hereby invited to submit quotations for the supply of the 2012 diaries.

SPECIFICATIONS:

- Size: Management Carpe Diem Business Wiro Diary – Printed Steve Tshwete Local Municipality
- Quantity: 100
- Colour : Blue/Black/Burgundy/Green.
- Branding: 1. Book Cover – Printed, Laminated drawn over hard board and personalization- name and surname.
- Design of 16 pages to be inserted in each month of the year

GENERAL NOTES:

1. Quotations shall be adjudicated according to the procurement policy of the Steve Tshwete Local Municipality.
2. Written quotations from qualifying service providers must be faxed or hand delivered on or before 10 October 2011 at 12:00.
3. A valid tax clearance certificate will be required upon appointment of the successful service provider.

For any enquiries, please contact Prudence Magutle at Tel: (013) 249 7053 or Fax: (013) 243 2550, Office B323 Second Floor.

Yours faithfully

WD FOUCHE

MUNICIPAL MANAGER